

# Epson WorkForce™ 600 Series



## Quick Guide

*Basic Printing, Copying, Scanning, and Faxing*  
*Maintaining Your All-in-One*  
*Solving Problems*

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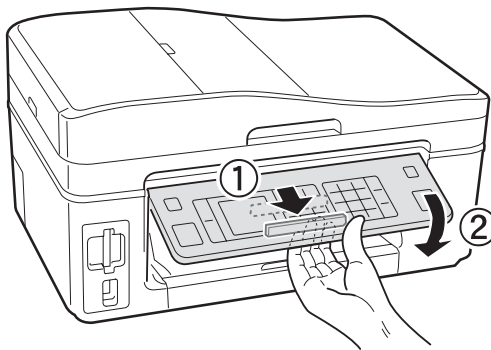
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# Adjusting the Control Panel

The control panel is adjustable. To raise it, lift it up from the bottom. To lower it, squeeze the release lever underneath and push the control panel down.



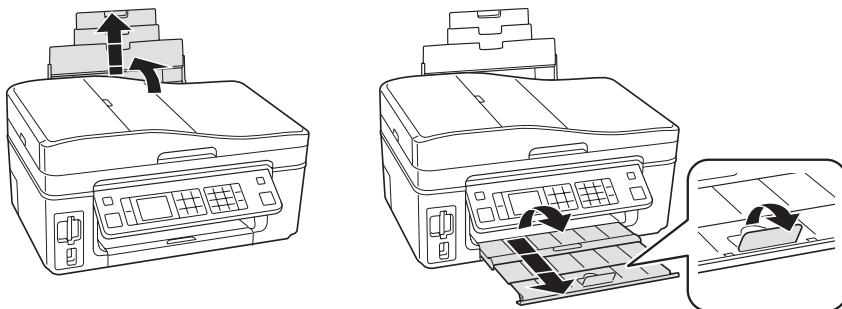
If you want to turn off the “beep” heard when you press a button, follow these steps:

1. Press the Home button.
2. Press ► until Setup is selected and press OK.
3. Press ◀ or ▶ to select Printer Setup and press OK.
4. Select Sound and press OK.
5. Press ▼ to select Off and press OK.
6. Press the Home button to return to the Home screen.

# Loading Paper

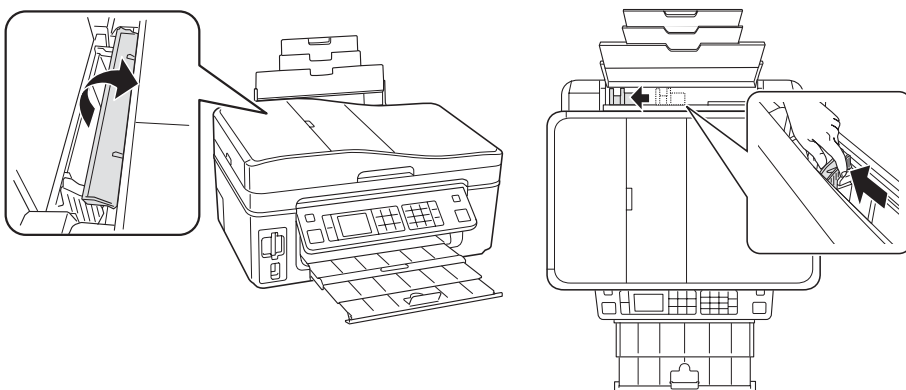
You can load up to 100 sheets of plain paper or Epson® Bright White Paper, or 80 sheets of Epson Presentation Paper Matte. Load Premium Presentation Paper Matte and most photo papers 20 sheets at a time. Load transfer paper and adhesive sheets one sheet at a time.

1. Open the paper support and pull up the extensions. Then extend the output tray and raise the stopper.

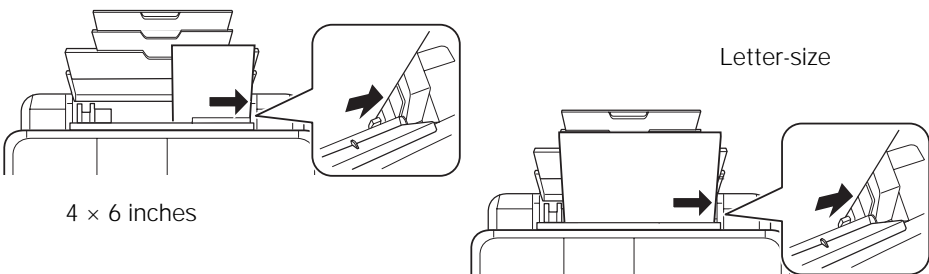


**Note:** If you are using legal-size paper, do not raise the stopper.

2. Flip the feeder guard forward, then squeeze the edge guide and slide it left.



3. Insert the paper, glossy or printable side up, short edge first, against the right side. Then slide the edge guide against the paper, but not too tightly.



**Note:**

Make sure the paper stack fits under the arrow mark inside the left edge guide.

Always load paper short edge first, even for landscape printing.  
Load letterhead or pre-printed paper top edge first.

For details on paper and instructions on loading envelopes, see the on-screen *Epson Information Center*.



## Using Special Papers

Epson offers a wide array of high quality papers, making it easy to maximize the impact of your photos, presentations, and creative projects.

You can purchase genuine Epson ink and paper at Epson Supplies Central<sup>SM</sup> at [www.epson.com/ink3](http://www.epson.com/ink3) (U.S. sales) or [www.epson.ca](http://www.epson.ca) (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Paper name	Size	Part number	Sheet count
Epson Bright White Paper	Letter (8.5 × 11 inches)	S041586	500
Epson Photo Paper Glossy	Borderless 4 × 6 inches	S041809	50
		S042038	100
	Letter (8.5 × 11 inches)	S041141 S041649 S041271	20 50 100

Paper name	Size	Part number	Sheet count
Epson Premium Photo Paper Glossy	Borderless 4 × 6 inches	S041808 S041727	40 100
	Borderless 5 × 7 inches	S041464	20
	Borderless 8 × 10 inches	S041465	20
	Letter (8.5 × 11 inches)	S042183 S041667	25 50
Epson Ultra Premium Photo Paper Glossy	Borderless 4 × 6 inches	S042181 S042174	60 100
	Borderless 5 × 7 inches	S041945	20
	Borderless 8 × 10 inches	S041946	20
	Letter (8.5 × 11 inches)	S042175 S042182	25 50
Epson Premium Photo Paper Semi-gloss	Borderless 4 × 6 inches	S041982	40
	Letter (8.5 × 11 inches)	S041331	20
Epson Presentation Paper Matte	Letter (8.5 × 11 inches)	S041062	100
	Legal (8.5 × 14 inches)	S041067	100
Epson Premium Presentation Paper Matte	Borderless 8 × 10 inches	S041467	50
	Letter (8.5 × 11 inches)	S041257 S042180	50 100
Epson Premium Presentation Paper Matte Double-sided	Letter (8.5 × 11 inches)	S041568	50
Epson Ultra Premium Presentation Paper Matte	Letter (8.5 × 11 in.)	S041341	50
Epson Photo Quality Self-adhesive Sheets	A4 (8.3 × 11.7 inches)	S041106	10
Epson Iron-on Cool Peel Transfer Paper	Letter (8.5 × 11 inches)	S041153	10

# Placing Originals for Copying, Scanning, or Faxing

Before you copy, scan, or fax, place your documents or photos on the scanner glass (below) or in the Automatic Document Feeder (see page 9).

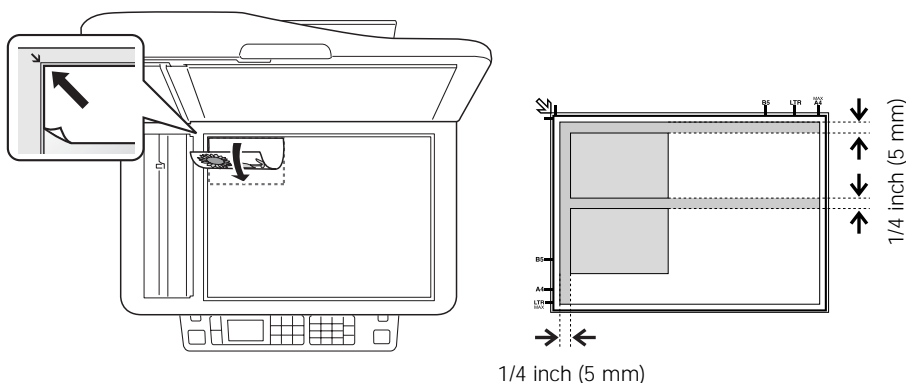
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## Using the Scanner Glass

You can place one or two photos or a document up to letter-size (or A4) on the scanner glass to make color or black and white copies.

1. Open the document cover and place your original face-down on the scanner glass, with the top against the back left corner.

If you're scanning 3 × 5- or 4 × 6-inch photos, you can place up to two at a time on the scanner glass. Place them at least 1/4 inch (5 mm) apart.



2. Close the cover gently so you don't move the original(s).

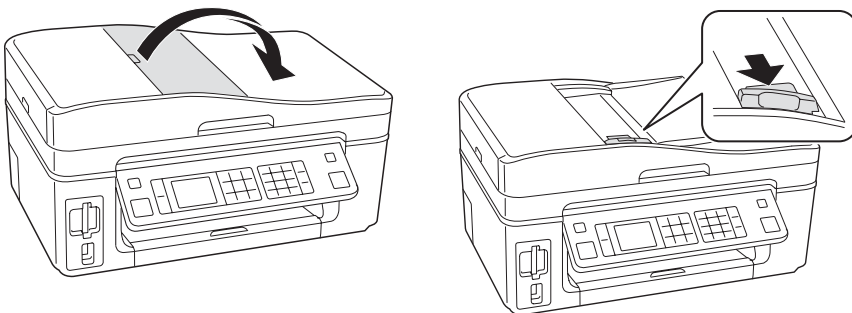


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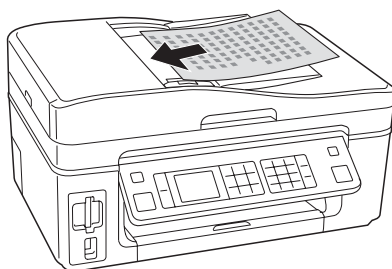
# Using the Automatic Document Feeder

You can place up to 30 letter-size sheets or 10 legal-size sheets in the Automatic Document Feeder.

1. Fan the originals, then tap them on a flat surface to even the edges.
2. Open the Automatic Document Feeder paper support, and then move the edge guide outward.



3. Insert the originals face-up.



4. Slide the edge guide against the originals, but not too tightly.

**Note:**

When you use the Copy function, letter-size paper is automatically selected for your printed copies. If you copy a legal-size document, the image will be cropped to fit letter-size paper.


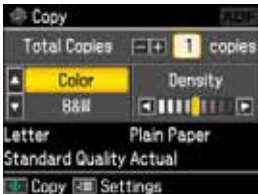
# Copying a Document or Photo

Once you've placed your originals on the scanner glass or in the Automatic Document Feeder (see page 8), you can make color or black and white copies. See:

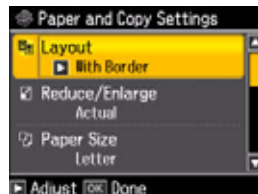
- “Copying a Document” below
- “Restoring, Cropping, or Copying Photos” on page 11

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## Copying a Document

1. Place your original(s) for copying (see page 8).
  2. Load letter-size plain paper, Epson Bright White Paper, or Epson Presentation Paper Matte.
  3. Press the Home button until Copy is selected.
  4. Press OK.
- 
- The image shows the top section of the scanner's control panel. The 'Copy' option is highlighted in yellow at the top. Below it, there are three icons: 'Fax' on the left, 'Copy' in the center (highlighted), and 'Photos' on the right. At the bottom, there is a button labeled 'OK/Proceed'.
5. Press + or – to select the number of copies you want.
  6. Press ▲ or ▼ to select Color or B&W (black and white) copies.
  7. Press ◀ or ▶ to change the density (make the copies lighter or darker).
- 
- The image shows the lower section of the scanner's control panel. It displays 'Total Copies' set to 1, with '+' and '-' buttons. Below that, 'Color' is selected with a yellow highlight, and 'Density' is shown with a slider bar. At the bottom, 'Letter' and 'Plain Paper' are selected, and 'Standard Quality Actual' is displayed. There are buttons for 'Copy' and 'Settings' at the very bottom.

8. To change print settings, press Menu and then OK to select Paper and Copy Settings. The Layout setting should be With Border and the Paper Size should be Letter.



- To adjust the copy size, press ▼ to select Reduce/Enlarge, press ►, then press ▲ or ▼ to choose Actual (and select a percentage using + or -), Auto Fit Page (to automatically size the image to fit your paper), or one of the specific sizes listed. Then press OK.

**Note:**

If you're using the Auto Document Feeder to copy a document, you can only select Actual at 100% or Legal → Letter.

- Press ▼ to scroll down to the Paper Type setting and select Plain Paper.
  - For the Document Type setting, choose Text for plain documents or Text & Image if your document contains photos or graphics.
  - To change the copy quality (for plain paper only), select Quality, press ►, then press ▲ or ▼ to choose Draft, Standard Quality, or Best. Press OK.
9. After you finish selecting your settings, press OK.
10. Press ⬢ Start to begin copying. To cancel copying, press ⏻ Stop/Clear Settings.

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## Restoring, Cropping, or Copying Photos

You can copy one or two photos onto 4 × 6-inch, 5 × 7-inch, or letter-size photo paper for instant photo reprints. You can also restore colors in faded photos, print with or without borders, convert photos to black and white, and crop your photos.

1. Place one or two photos on the scanner glass. Place them at least 1/4 inch (5 mm) apart.
2. Load 4 × 6-inch, 5 × 7-inch, or letter-size Epson photo paper in the sheet feeder.

3. Press the Home button until Copy is selected. Then press OK.



4. Press Menu, then press ◀ or ▶ until Copy/Restore Photos is selected.
5. Press OK.
6. To turn on Color Restoration to restore colors in faded photos as you copy, press OK to select On. (If your photo is not faded, do not turn on Color Restoration; press ▼ to select Off.) Then press OK.



7. When you see this screen, press OK to prescan your photos:



8. When you see a message asking you to select the number of copies, press OK.
9. If you placed more than one photo on the scanner glass, press ◀ or ▶ to move through your photos.
10. To print more than 1 copy, press + or – to select the number (up to 99). If you are copying 2 photos, do this for the other photo as well.
11. If you want to crop your photos and enlarge the resulting image area to fit onto your paper, press Display/Crop.

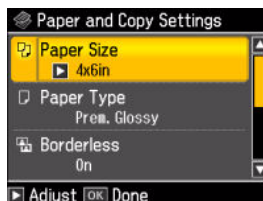


- To resize the image area, press + or –.
- To move the image area, use the arrow buttons.
- To check the zoomed image, press OK.

When you finish cropping your photos, press OK.

12. Press OK again to continue.

13. To change any of the settings displayed on the screen, press Menu and then OK to select Paper and Copy Settings.



- To change the paper size, select Paper Size, press ►, then press ▲ or ▼ to choose the size of paper you loaded. press OK. (Paper Size options depend on the Paper Type setting you choose.)
- To change the paper type, select Paper Type, press ►, then press ▲ or ▼ to choose the setting for the paper you loaded. Then press OK.

For this paper type	Choose this setting
Epson Premium Photo Paper Glossy	Prem. Glossy
Epson Premium Photo Paper Semi-gloss	
Epson Ultra Premium Photo Paper Glossy	Ultra Glossy
Epson Photo Paper Glossy	Glossy
Epson Premium Presentation Paper Matte	Matte
Epson Ultra Premium Presentation Paper Matte	

- To change the print layout, select Borderless, then press ►. Press ▲ or ▼ to choose On to expand the image all the way to the edge of the paper (slight cropping may occur) or Off to leave a small margin around the image. Then press OK.
- To adjust the amount of image expansion when printing borderless photos, select Expansion, press ►, then press ▲ or ▼ to choose Standard, Medium, or Minimum. Then press OK. (Your printed photo may have white borders if you use the Minimum setting.)
- If you want to create a black-and-white copy of a color photo, select Filter, press ►, then press ▲ or ▼ and choose B&W. Then press OK.

14. After you finish selecting your settings, press OK.

15. When you're ready to copy, press ⬠ Start. To cancel copying, press ⓧ Stop/ Clear Settings.

**Note:**

When you scan with your computer, you can use additional options to transform faded, dusty, or badly exposed photos into ones with true-to-life color and sharpness. See the on-screen *Epson Information Center* for details.

# Faxing a Document or Photo

Your WorkForce 600 Series lets you send faxes by entering fax numbers or selecting entries from a speed dial list. Using the Automatic Document Feeder, you can fax up to 30 pages at a time.

See these sections:

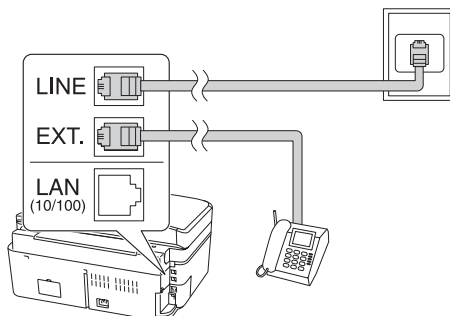
- “Connecting a Phone or Answering Machine” below
- “Setting Up Fax Features” on page 15
- “Sending a Fax” on page 20
- “Receiving Faxes” on page 22

For more information on faxing and fax settings, see the on-screen *Epson Information Center*.

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## Connecting a Phone or Answering Machine

1. Connect the phone cable from the wall jack to the LINE port on the back of the WorkForce 600 Series.



**Note:**

If you're connecting the WorkForce 600 Series to a DSL phone line, you must plug a DSL filter into the wall jack or you won't be able to use the fax or telephone equipment as described below. Contact your DSL provider for the necessary filter.

2. To use a telephone or answering machine, you need a second phone cable. Connect one end of the cable to the telephone or answering machine, and connect the other end to the EXT. port on the back of the WorkForce 600 Series (or to another wall jack on the same line).

If your answering machine is set to pick up on the fourth ring, you should set the WorkForce 600 Series to pick up on the fifth ring or later:

1. Press the Home button.
2. Press ◀ or ▶ to select Setup, then press OK
3. Press ◀ or ▶ to select Fax Setting, then press OK.
4. Select Communication, then press OK.
5. Press ▲ or ▼ to select Rings to Answer, then press ▶.
6. Press ▲ or ▼ to select the number of rings, then press OK. Select more than the number of rings needed for the answering machine to pick up.

When you receive a call, if the other party is a fax and you pick up the phone or the answering machine answers, the WorkForce 600 Series automatically begins receiving the transmission. If the other party is a caller, the phone can be used as normal or a message can be left on the answering machine.

**Note:**

A phone or answering machine must be connected to the EXT. port for the WorkForce 600 Series to detect an incoming fax call when a phone is picked up. If a fax call comes in, and you pick up the phone without having a phone or answering machine connected to the EXT. port, the call will be disconnected when you hang up and the WorkForce 600 Series will not receive the fax.

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## Setting Up Fax Features

Before sending or receiving faxes, you may want to create a fax header, select your fax preferences, and set up a speed dial list of frequently used fax numbers.

- “Entering Fax Header Information” on page 16
- “Select Scan and Print Settings” on page 17
- “Setting Up a Speed Dial or Group Dial List” on page 18

**Note:**

To change other settings or print fax reports, see the on-screen *Epson Information Center*.

## Entering Fax Header Information

You should enter fax header information before sending faxes so that recipients can identify their source.

### Note:

If you leave the WorkForce 600 Series unplugged for a long period of time, the date and time settings may get lost. See the on-screen *Epson Information Center* for instructions on setting the date and time.

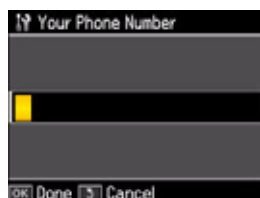
## Entering Your Sender Name

1. Press the Home button.
2. Press ◀ or ▶ to select Setup, then press OK.
3. Press ◀ or ▶ to select Fax Setting, then press OK.
4. Select Header, then press OK.
5. Press OK to select Fax Header.
6. Use the numeric keypad to enter the header information; for letters, press a numeric key until you see the letter you want. (See page 17 for more information.) You can enter up to 40 digits.
7. Press OK to return to the Header menu.



## Entering Your Phone Number

1. Select Your Phone Number from the Header menu, then press OK. You see the phone number input screen.
2. Use the numeric keypad to enter your phone number (see page 17). You can enter up to 20 digits. (You don't need to enter any dashes.)
3. Press OK to return to the Header menu.





## Using the Keypad to Enter Numbers and Characters

Follow these guidelines to enter numbers and characters.

- To move the cursor, add a space, or delete a character:

Button	Function
◀ or ▶	Moves the cursor to the left or right.
Auto Answer/Space	Inserts a space and moves the cursor one character to the right.
Speed Dial/Group Dial/Backspace	Deletes a character and moves the cursor one space to the left.

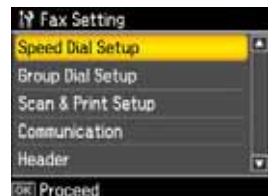
- To enter a fax number, use the numeric keypad. Press Redial/Pause to insert a pause symbol (–) when a brief pause is required during dialing. Use the # button to type the + symbol when entering a phone number in international dialing format.
- To enter characters, press a keypad number repeatedly to switch between uppercase, lowercase, or numbers.

Press 1 symb to enter these characters: ! # % & ' ( ) \* + , - . / : ; = ? @ ~

## Select Scan and Print Settings

Use these settings to adjust the image quality of incoming and outgoing faxes, select the paper size loaded in your WorkForce 600 Series, select the size at which faxes are printed, and select when you want printed reports.

1. Press the Home button.
2. Press ◀ or ▶ to select Setup, then press OK.
3. Press ◀ or ▶ to select Fax Setting, then press OK.
4. Select Scan & Print Setup, then press OK.



5. Adjust any of the following settings:

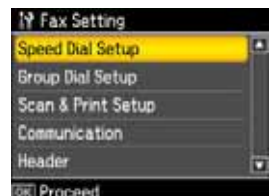
Setting and options	Description
Resolution Standard, Fine, Photo	Sets the scan resolution of outgoing faxes and the print quality of received faxes.
Contrast -4 to +4	Sets the contrast when sending and receiving faxes.
Paper Size Letter (default), Legal, A4	Indicates the size of paper loaded in the WorkForce 600 Series.
Auto Reduction Off, On	Indicates whether large incoming faxes are reduced to fit on the selected Paper Size (On), or printed at their original size on multiple sheets (Off).
Last Transmission Report Off, On Error (default), On Send	Indicates when the WorkForce 600 Series prints a report on the last transmitted fax. Select <b>Off</b> to turn off report printing, <b>On Error</b> to print reports only when an error occurs, or <b>On Send</b> to print reports for every fax you send.

## ***Setting Up a Speed Dial or Group Dial List***

You can create a speed dial list of fax numbers so you can quickly select them for faxing. You can also set up a group dial list to automatically send the same fax message to multiple speed dial numbers. The WorkForce 600 Series allows you to create up to 60 combined speed dial and group dial entries, add names to identify the recipients, and print a list for easy reference (see page 20).

### ***Creating a Speed Dial List***

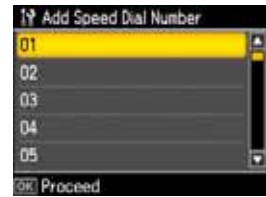
1. Press the Home button.
2. Press ◀ or ▶ to select Setup, then press OK.
3. Press ◀ or ▶ to select Fax Setting, then press OK.
4. Select Speed Dial Setup, then press OK.



5. Select Create and press OK. You see the list of available entries.

**Note:**

To edit or delete an entry from an existing list, select Edit or Delete instead.



6. Select or type the number of the speed dial entry you want to add, then press OK.
7. Use the numeric keypad to enter the phone number (see page 17). Press OK.
8. Use the numeric keypad to enter a name to identify the speed dial entry (see page 17), then press OK. You return to the Speed Dial Setup menu.
9. If you want to add another speed dial entry, select Create and repeat the steps above.

## ***Creating Your Group Dial List***

1. Press the Home button.
2. Press ◀ or ▶ to select Setup, then press OK.
3. Press ◀ or ▶ to select Fax Setting, then press OK.
4. Select Group Dial Setup and press OK.



5. Select Create and press OK. You see the list of available entries.

**Note:**

To edit or delete an entry from an existing list, select Edit or Delete instead.



6. Select or type the number of the entry you want to add, then press OK.
7. Use the numeric keypad to enter a name to identify the group dial entry, then press OK. You see a screen like this:



8. Press ▲ or ▼ to highlight a speed dial entry, then press ► to add it to the group dial list.

**Note:**

To remove a speed dial entry that you selected, press ▲ or ▼ to highlight the entry, then press ◀.

9. Repeat step 8 to add additional speed dial entries to the group.
10. When you're finished, press OK.
11. If you want to create another group dial list, select Create and repeat the steps above.

## ***Printing Your Speed Dial or Group Dial List***

To print your speed dial or group dial list, follow these steps:

1. Press the Home button until Fax is selected, then press OK.
2. Press Menu, then ◀ or ► to select Fax Report, and then press OK. You see this screen:
3. Select Speed Dial List or Group Dial List and press OK.
4. Make sure letter-size paper is loaded, then press  
◆ Start to print your list.



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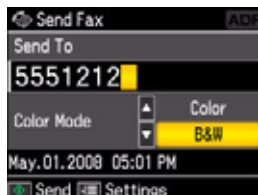
## **Sending a Fax**

You can send a fax by manually entering a fax number (as described below), redialing the previous fax number, or selecting an entry from your speed dial list.

1. Place your original(s) for faxing (see page 8).
2. Press the Home button until Fax is selected, then press OK.
3. Use the numeric keypad to enter the fax number.  
You can enter up to 64 digits.

**Note:**

To dial the number using your telephone, by redialing, or by selecting from your speed dial list, see page 21.



4. Press ▲ or ▼ to select Color or B&W.

**Note:**

If the recipient's fax machine prints only in black and white, your fax is automatically sent in black and white even if you select **Color**.

5. Press OK, if desired, to see a summary of your fax transmission settings.
6. Press ◇ Start to send your fax.

To cancel faxing, press Ⓢ Stop/Clear Settings.

If you are scanning with the Automatic Document Feeder, your document is automatically scanned and faxed.

If you placed your document on the scanner glass, you see this screen after the first page is scanned:

If you need to fax additional pages, place your original on the scanner glass or in the Automatic Document Feeder. Then press OK to continue. If you don't need to fax another page, press Back.



**Note:**

If the fax number is busy, you see a redialing message and the WorkForce 600 Series redials after one minute. To redial immediately, press **Redial/Pause**.

## *Other Ways to Dial a Fax Number*

In addition to manual transmission, here are some other ways you can enter a fax number:

- If you've connected a telephone to the WorkForce 600 Series, you can dial the fax number from the phone. When you see the screen at right, select **Send**, then press OK.

**Note:**

Don't hang up the phone until the WorkForce 600 Series begins transmitting the fax.




- To select a speed dial or group dial entry, press **Speed Dial/Group Dial/Backspace**. Select or type the number of the speed dial entry you want to use, then press OK.



- To redial the last fax number you used, press Redial/Pause. The last fax number is displayed on the screen.
- Press Menu, select Fax Send Settings, and then Send Fax Later to specify a different time to send your fax. (You cannot send or receive any faxes until the delayed fax has been sent or cancelled.)
- Press Menu and select Poll to Receive to receive a fax from another fax machine to which you have dialed (such as a fax information service). Change the setting back to Sending when you're finished.

## Receiving Faxes

Before receiving faxes, make sure you load plain paper and select the Paper Size setting that matches the size of paper you've loaded (see page 17). If the incoming fax pages are larger than the paper size you loaded, the fax size is reduced to fit or printed on multiple pages, depending on the Automatic Reduction setting you select.


If you run out of paper during printing, you see the error message Paper out. Load more paper and press the  Start button to continue.

To receive faxes automatically, make sure the Auto Answer light on the control panel is turned on. To turn it on, press the Auto Answer/Space button.

### Note:

To change the number of rings before the WorkForce 600 Series answers, see page 15.

To receive faxes manually, press the Auto Answer button to turn off this feature (and the light). Then follow these steps:

1. When your telephone rings, lift the phone off the hook. You see this screen:
2. Press OK to select Receive.
3. If you want to receive the fax, press the  Start button.
4. After all the pages are received, you see the screen shown above. Replace the phone on the hook.



# Printing From Your Camera's Memory Card

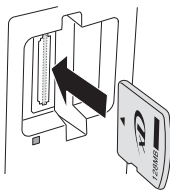
The WorkForce 600 Series lets you print photos directly from your digital camera's memory card. You can also print photos using an index sheet or your camera's DPOF™ settings, or transfer files to and from the card. You can also print by connecting your camera directly. See the on-screen *Epson Information Center*.

---

## Inserting Your Camera's Memory Card

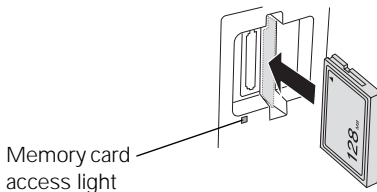
1. Insert the card into the correct slot, as shown. Insert just one card at a time. The memory card access light flashes, then stays on.

**Left slot:**



SD™, SDHC™  
miniSD™\*, miniSDHC\*  
microSD\*, microSDHC\*  
MultiMediaCard™  
MMCplus, MMCmobile, MMCmicro\*  
Memory Stick™  
Memory Stick Duo™\*  
Memory Stick Micro™\*  
Memory Stick PRO™  
Memory Stick PRO Duo™\*  
Memory Stick PRO-HG Duo\*  
MagicGate™ Memory Stick  
MagicGate Memory Stick Duo™\*  
xD-Picture Card™  
xD-Picture Card Types H, M, M+

**Right slot:**



CompactFlash®  
Microdrive™

\* Adapter required

The image files on your card must meet these requirements:

<b>File format</b>	JPEG with the Exif version 2.21 standard
<b>Image size</b>	80 × 80 pixels to 9200 × 9200 pixels
<b>Number of files</b>	Up to 999 (If there are more than 999 photos on the card, you can select a group of photos to display. See your on-screen <i>Epson Information Center</i> .)

2. To remove the card, make sure the memory card access light is not flashing, then pull the card straight out of its slot.

**Caution:**

Do not remove the card or turn off the WorkForce 600 Series while the memory card access light is flashing; you may lose data on the card.

## Selecting Photos From the Screen

1. Load Epson photo paper. See page 6 for a list.
2. Press the Home button until Photos is selected, and press OK.
3. Select View and Print Photos and press OK.
4. Press ◀ or ▶ to move through your photos and display the one that you want to print.



**Tip:**

View Auto Correct appears at the top of the display screen. Press **Auto Correct** to see the corrected image. Press **View Auto Correct** again to return to the original view.

5. To print more than one copy, press + or – to select the number of copies you want of that photo.
6. To crop the photo, press the Display/Crop button and see page 11 for instructions.
7. Press ◀ or ▶ to view other photos, select the number of copies, and crop, if desired.



8. When you're done selecting photos, press OK. You see the Print Preview screen:
9. To change any of the print settings displayed on the screen, press Menu, select Print Settings, press OK, and select your settings.
10. To change any of the photo adjustments displayed on the screen, press Menu, select Photo Adjustments, press OK, and select your settings.
11. After you finish selecting your settings, press OK.
12. When you're ready to print, press  $\diamond$  Start.



To cancel printing, press  $\odot$  Stop/Clear Settings.

**Note:**

To switch the display screen from displaying one photo at a time to 9 photos at a time, press the **Display/Crop** button 3 times when viewing your photos.

# Printing From Your Computer

This section describes the basic steps for printing a photo or document stored on your Windows® or Macintosh® computer. For detailed instructions on printing, see the on-screen *Epson Information Center*.

Before you start, make sure you've installed your printer software and connected the WorkForce 600 Series to your computer as described on the *Start Here* sheet.

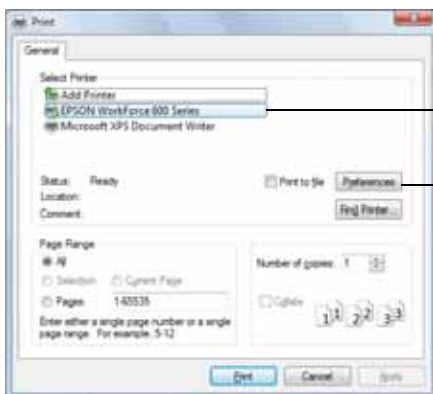
**Tip:**

It's a good idea to check for updates to your WorkForce 600 Series software. See page 42 for instructions.

---

## Printing in Windows

1. Open a photo or document in an application.
2. Open the File menu and select Print. You see a window like this one:



Select EPSON WorkForce 600 Series

Click here to open your printer software

3. Select EPSON WorkForce 600 Series, then click the Preferences or Properties button.

**Note:**

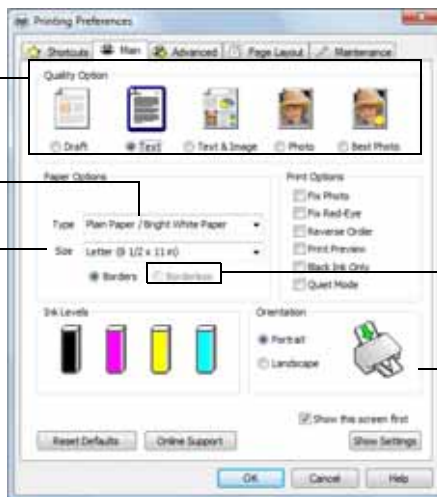
If you see a **Setup**, **Printer**, or **Options** button, click it. Then click **Preferences** or **Properties** on the next screen.

4. On the Main tab, select the basic print settings. Make sure you choose the correct paper Type setting for the paper you are using (see page 32).

Select the type of document you're printing (choose Photo or Best Photo for photos)

Select your paper Type

Select your paper Size



Click here for borderless photos

Select your document or photo Orientation

**Note:**

For quick access to the most common settings, click the **Shortcuts** tab and select one of the presets. You can create your own presets by clicking the **Save Settings** button on the **Advanced** tab. For details, see your on-screen *Epson Information Center*.

5. To improve the color, contrast, and sharpness of photos, select Fix Photo.
6. To reduce or remove red-eye effects in photos, select Fix Red-Eye.
7. If you want to reduce or enlarge your printout, or print double-sided, click the Page Layout tab and select settings as necessary.
8. For more printing options, click the Advanced tab.

**Note:**

For more information about print settings, click **Help** or see your on-screen *Epson Information Center*.

9. Click OK to save your settings.

10. Click OK or Print to start printing. This window appears and shows the progress of your print job.



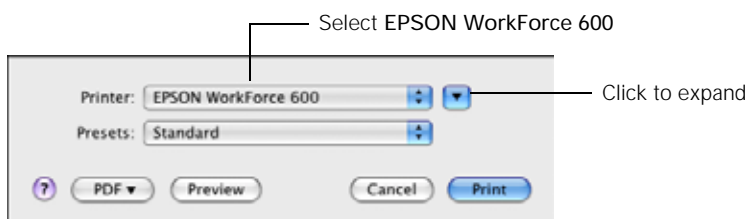
---

## Printing With a Macintosh

See the section below for your Mac® operating system.

### *Mac OS® X 10.5*

1. Open a photo or document in an application.
2. Open the File menu and select Print.
3. Select EPSON WorkForce 600 as the Printer setting.

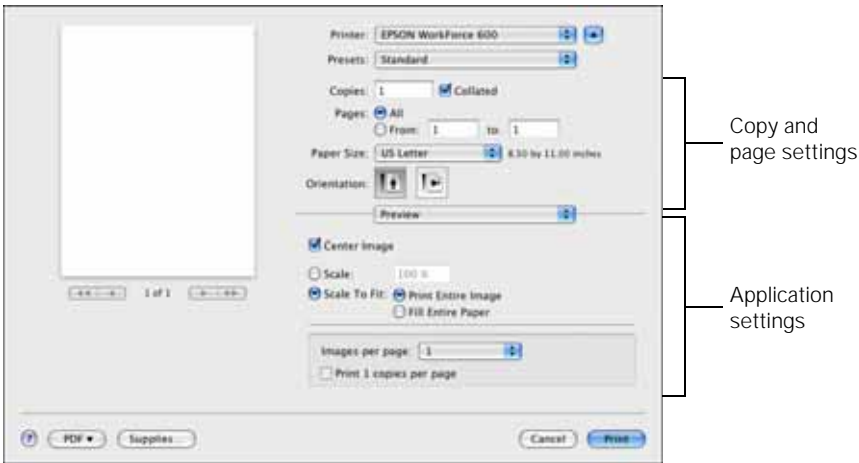


4. Click ▼ to expand the Print window, if necessary.

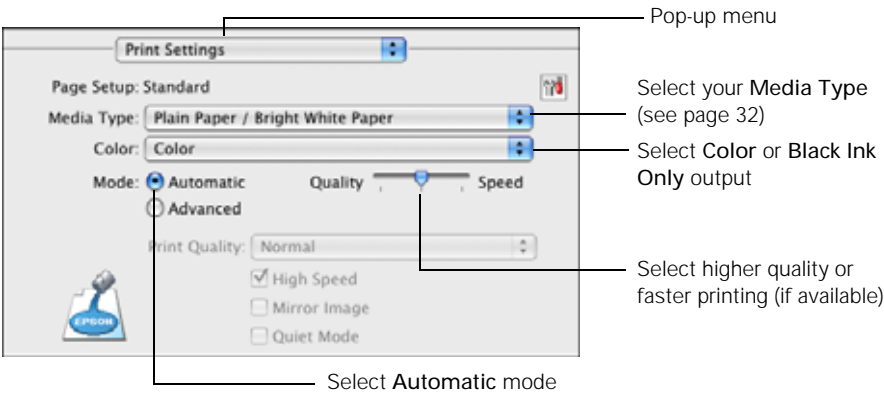
5. Select the basic page setup options. For borderless photos, choose a Paper Size setting with a Sheet Feeder - Borderless option.

**Note:**

If the setting you want isn't shown (for example, **Scale**), check for it in your application before printing. Or check for it in the settings for your application at the bottom of this window. (If you're printing from Preview, you see the settings shown below.)




6. Choose Print Settings from the pop-up menu, then select the following print settings:

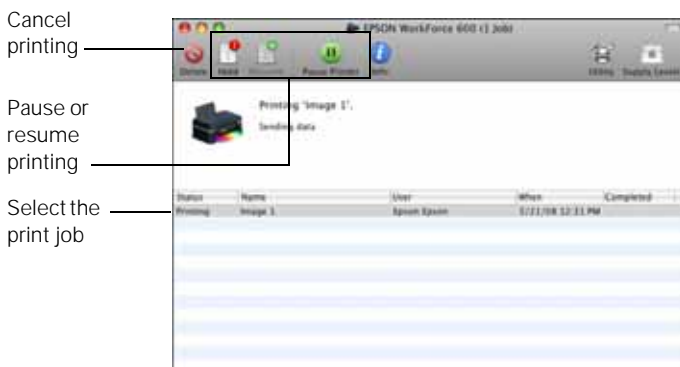


7. Choose any other printing options you may need from the pop-up menu. See the on-screen *Epson Information Center* for details.

**Note:**

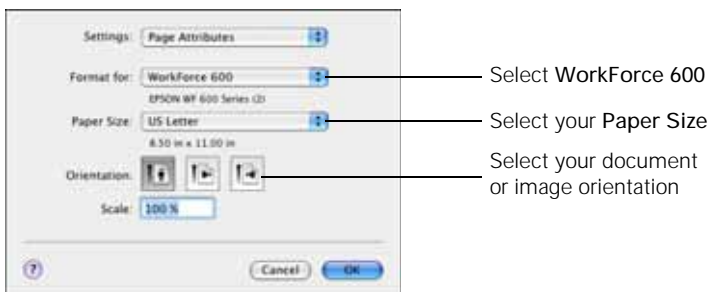
To reduce or remove red-eye effects in photos, choose **Extension Settings** from the pop-up menu and select **Fix Red-Eye**.

8. Click Print.
9. To monitor your print job, click the  printer icon in the dock. Select your print job, then select an option to cancel, pause, or resume printing, if necessary.



## Mac OS X 10.3 and 10.4

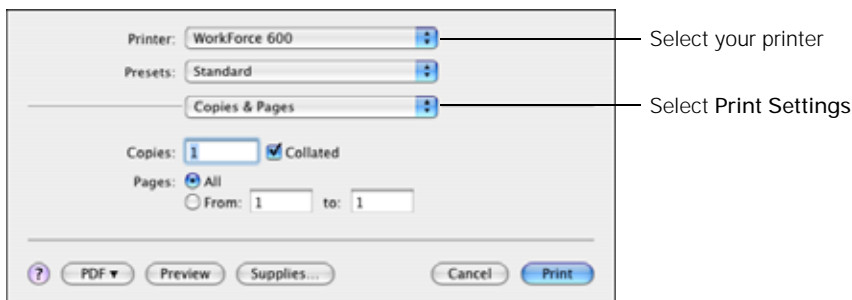
1. Open a photo or document in an application.
2. Select Page Setup from the File menu. Select the following settings:



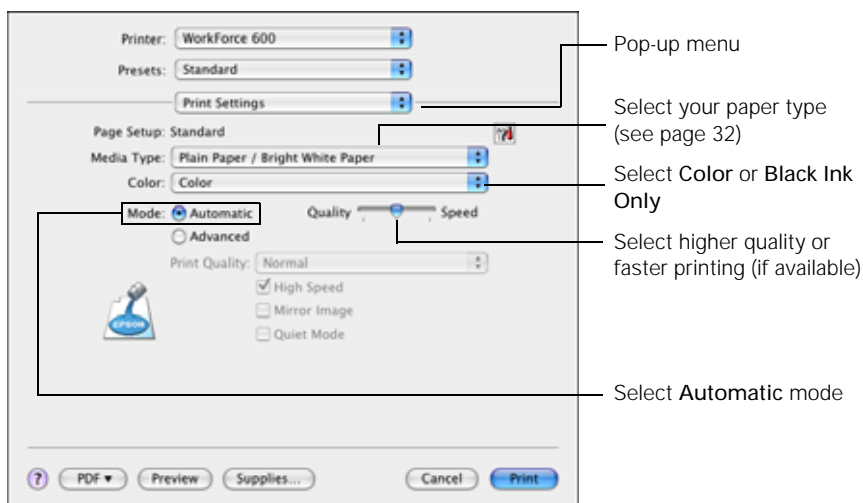
For borderless photos, choose a Sheet Feeder - Borderless option in the Paper Size list for your paper size.

3. Click OK to close the Page Setup window.

4. Select Print from the File menu. You see a window like this one:



5. Choose Print Settings from the pop-up menu, and select the following print settings, as necessary:



**Note:**

In certain programs, you may need to select **Advanced** before you can select **Print Settings**. For more information about printer settings, click the ? button.

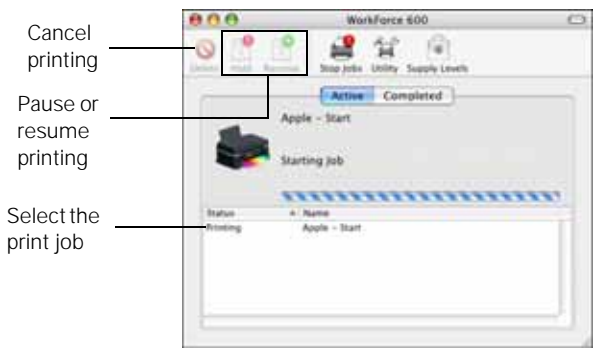
6. Click the Advanced button to change additional settings.

**Note:**

For more information on advanced settings click ?.

7. Choose any other printing options you may need from the pop-up menu. See the on-screen *Epson Information Center* for details.
8. Click Print.

9. To monitor your print job, click the  printer icon in the dock (or click the  Print Center icon and double-click WorkForce 600 on the next screen).



# Selecting the Correct Paper Type

Select the correct Type (see page 27) or Media Type (see page 31) setting in your printer software. This tells the WorkForce 600 Series what kind of paper you're using, so the ink coverage can be adjusted accordingly.

For this paper/media	Select this setting
Plain paper Epson Bright White Paper Epson Presentation Paper Matte	Plain Paper/Bright White Paper
Epson Ultra Premium Photo Paper Glossy	Ultra Premium Photo Paper Glossy
Epson Premium Photo Paper Glossy	Premium Photo Paper Glossy
Epson Photo Paper Glossy	Photo Paper Glossy
Epson Premium Photo Paper Semi-gloss	Premium Photo Paper Semi-gloss
Epson Premium Presentation Paper Matte Epson Premium Presentation Paper Matte Double-sided Epson Ultra Premium Presentation Paper Matte Epson Photo Quality Self-adhesive Sheets Epson Iron-on Cool Peel Transfer Paper	Premium Presentation Paper Matte
Envelopes	Envelope



# Scanning a Document or Photo

You can use your WorkForce 600 Series to scan original documents and photos and save them as digital files on your computer or other device.

The Epson Scan software provides three scanning modes:

- Office Mode previews your image and scans text documents quickly.
- Home Mode previews your image and provides preset options for scanning.
- Professional Mode previews your image and provides a full array of tools.

**Note:**

For detailed scanning instructions, see the on-screen *Epson Information Center*.

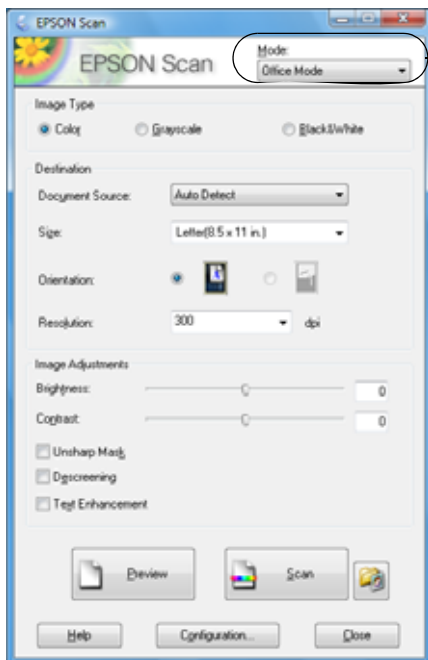
---

## Basic Scanning

You can scan from any TWAIN-compliant application using Epson Scan. Or you can start Epson Scan directly from your computer and save your image to a file.

1. Open the document cover and place your original face-down on the scanner glass, in the back left corner, as shown on page 8.
2. Close the cover gently so you don't move the original.
3. Do one of the following to start Epson Scan:
  - **Windows:**  
Double-click the EPSON Scan icon on your desktop.
  - **Macintosh:**  
Double-click EPSON Scan in the Applications folder.
  - If you are scanning from an application, start your application. Then open the File menu, choose Import or Acquire, and select your WorkForce 600 Series.

4. Epson Scan opens in Office Mode the first time you use it. (You can change the scan mode using the Mode selector in the upper right corner.)



Click here to change the scan mode

**Note:**

You cannot use Home mode to scan with the Automatic Document Feeder.

5. Click Scan. The image is scanned and you see its icon in Windows Explorer or Macintosh Finder.

# Scanning Multiple Pages

You can scan a document and save it on your computer in PDF or another format. With the Automatic Document Feeder, you can scan up to 30 pages at a time.

1. Place your document in the Automatic Document Feeder (see page 9).
2. Do one of the following to start Epson Scan:

- **Windows:** Double-click the EPSON Scan icon on your desktop.
- **Macintosh:** Double-click EPSON Scan in the Applications folder.

3. Select Office Mode in the upper right.

4. Select the Image Type.

5. Select Auto Detect or ADF (Automatic Document Feeder) as the Document Source setting.

6. Select the Size of the originals and their Orientation on the scanner.

7. Select the scanning Resolution based on how you will use the scanned image:

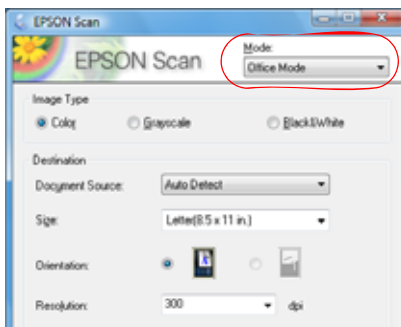
- E-mail, view on a computer screen, or post on the web: 96 to 150 dpi
- Print or convert to editable text (OCR): 300 dpi
- Fax: 200 dpi

8. Click the Preview button to scan and eject the first page. Place the page back on top of the other pages and reload them in the feeder.

9. If desired, draw a marquee (or box) around the area you want to scan in the Preview window. Adjust the image quality, if necessary.

10. Click Scan and select the name, location, and format (such as PDF) for your scanned document.

To open the file, double-click it in Windows Explorer or Macintosh Finder.



# Maintaining Your All-in-One

Follow the steps here to check and clean the print head, and replace ink cartridges. To align the print head, if necessary, see the on-screen *Epson Information Center*.

## Checking the Print Head Nozzles

If your printouts are faint or have gaps in them, the print head nozzles may be clogged. Follow these steps to check the print head nozzles:

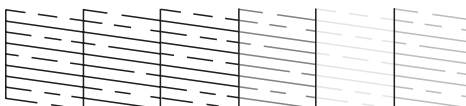
1. Load letter-size plain paper in the sheet feeder.
2. Press the Home button.
3. Press ◀ or ▶ to select Setup and press OK.
4. Press ◀ or ▶ to select Maintenance and press OK.  
You see this screen:
5. Select Nozzle Check and press OK.
6. Press ◇ Start.
7. Check the nozzle check pattern that prints to see if there are gaps in the lines.



Nozzles  
are clean



Nozzles need  
cleaning



8. If there are no gaps, the print head is clean. Select Finish Nozzle Check and press OK.

If there are gaps or the pattern is faint, select Head Cleaning and press OK. Then press ◇ Start to clean the print head.

# Cleaning the Print Head

If print quality has declined and the nozzle check indicates clogged nozzles, you can clean the print head. Print head cleaning uses ink, so clean it only if necessary.

**Note:**

You cannot clean the print head if an ink cartridge is expended, and may not be able to clean it when a cartridge is low. You must replace the cartridge first (see page 40).

1. Load letter-size plain paper in the sheet feeder.
2. Press the Home button.
3. Press ◀ or ▶ to select Setup and press OK.
4. Press ◀ or ▶ to select Maintenance and press OK.  
You see this screen:
5. Select Head Cleaning and press OK.
6. Press ◇ Start.



Cleaning takes about 2 minutes. When it's finished, you see a message on the display screen.

**Caution:**

Never turn off the printer during a cleaning cycle or you may damage it.

7. Select Nozzle Check and press OK. Then press ◇ Start to run a nozzle check and confirm that the print head is clean.
8. Select Finish Nozzle Check and press OK when you're done.

**Note:**

If you don't see any improvement after cleaning the print head four times, turn off your WorkForce 600 Series and wait at least six hours to let any dried ink soften. Then try printing again.

If you do not use your WorkForce 600 Series often, it is a good idea to print a few pages at least once a month to maintain good print quality.

---

# Checking the Ink Cartridge Status

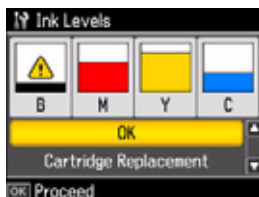
Your WorkForce 600 Series will let you know when an ink cartridge is low or expended by displaying a message on its display screen or your computer. You cannot print or copy when an ink cartridge is expended even if the other cartridges are not expended. Replace any expended cartridges before printing or copying.

To check ink cartridge status from the display screen anytime, follow these steps:

1. Press the Home button.
2. Press ◀ or ▶ to select Setup and press OK.
3. Select Ink Levels and press OK. You see a screen like this:

A cartridge marked with ⚠ is getting low on ink. See page 40 to replace the cartridge, if necessary.

4. Press OK to exit.



A window may appear on your computer screen when you try to print when ink is low. This window can optionally display ink offers and other updates retrieved from an Epson website. On a Windows computer or Mac OS X 10.5 that is connected to the Internet, you may see a screen asking if you want to receive these Epson offers the first time you try to print when ink is low. Click Accept or Decline.

## **Note:**

To disable checking for ink offers or updates from Epson, see the instructions in your on-screen *Epson Information Center*.

# Purchasing Epson Ink Cartridges

You can purchase genuine Epson ink and paper at Epson Supplies Central<sup>SM</sup> at [www.epson.com/ink3](http://www.epson.com/ink3) (U.S. sales) or [www.epson.ca](http://www.epson.ca) (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

Use the following list when you order or purchase new ink cartridges:

Ink color	Part number		
	Extra High Capacity	High Capacity	Standard Capacity
Black	97	68	69
Magenta	—	68*	69
Yellow	—	68*	69
Cyan	—	68*	69

\* The 68 High Capacity color ink cartridges are available only online.

**Note:**

We recommend that you use genuine Epson cartridges and do not refill them. The use of other products may affect your print quality and could result in printer damage.

Yields vary considerably based on images printed, print settings, paper type, frequency of use, and temperature. For print quality, a small amount of ink remains in the cartridge after the “replace cartridge” indicator comes on. The printer ships with full cartridges and part of the ink from the first cartridges is used for charging the printer.

For best printing results, use up a cartridge within six months of opening the package.

Store ink cartridges in a cool, dark place. If cartridges were exposed to a cold environment, allow them to warm up to room temperature for at least 3 hours before using them.

# Replacing Ink Cartridges

Make sure you have a new ink cartridge before you begin. You must install new cartridges immediately after removing the old ones.

## Caution:

Do not open ink cartridge packages until you are ready to install the ink. Cartridges are vacuum packed to maintain reliability.

Leave the expended cartridge(s) installed until you have obtained a replacement, or the ink remaining in the print head nozzles may dry out.

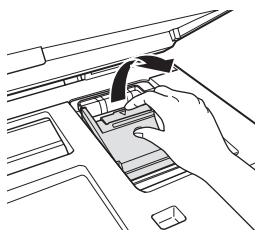
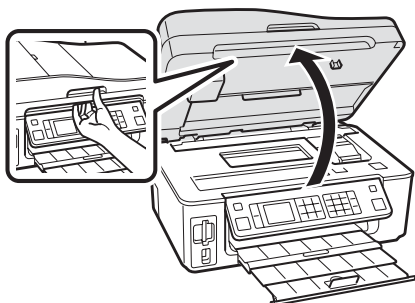
## 1. Turn on the WorkForce 600 Series.

If a cartridge is low or expended, you see a message on the display screen. Note which cartridges need to be replaced and press OK. (You cannot print until you have replaced any expended ink cartridges.)



If you're replacing a cartridge before you see a message on the display screen, press the Home button, press ◀ or ▶ to select Setup, and press OK. Press ◀ or ▶ to select Maintenance and press OK. Select Ink Cartridge Replacement and press OK.

## 2. Open the scanner, then open the cartridge cover.

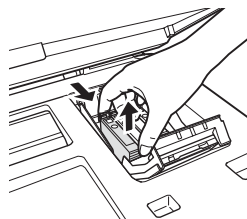




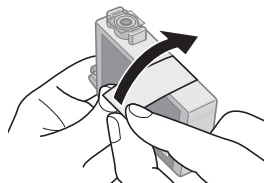
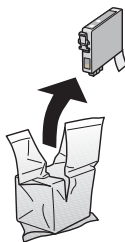
3. Squeeze the tab on the cartridge and lift it straight up. Dispose of it carefully. Do not take the used cartridge apart or try to refill it.

**Warning:**

If ink gets on your hands, wash them thoroughly with soap and water. If ink gets into your eyes, flush them immediately with water. Keep ink cartridges out of the reach of children.



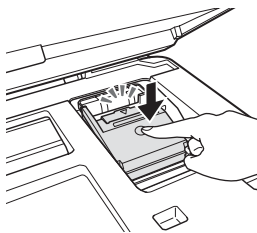
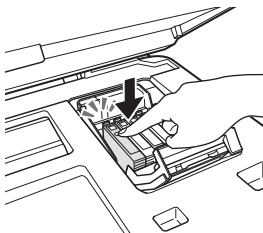
4. Shake the cartridge several times, then remove it from the package. Do not touch the green chip on the side.
5. Remove the yellow tape from the bottom of the ink cartridge.



**Caution:**

Do not remove any other labels or seals, or ink will leak.

6. Insert the new ink cartridge into the holder and push it down until it clicks into place.



7. Once you replace all the cartridges that need replacing, close the cartridge cover and push it down until it clicks into place.
8. Close the scanner.
9. Press OK to begin charging the ink. This takes about 2 minutes. When you see a completion message on the display screen, ink charging is finished.

**Caution:**

To conserve ink, never turn off the WorkForce 600 Series while ink is charging. If you see an ink replacement message on the display screen, press **OK** and press down all the cartridges securely.

If you remove a low or expended ink cartridge, you cannot reinstall and use the cartridge.

# Solving Problems

Check the messages on the display screen to diagnose the cause of most problems. You can also check the basic troubleshooting suggestions (beginning below) or see the on-screen *Epson Information Center* for more detailed help.


---

## Checking for Software Updates

Periodically, it's a good idea to check Epson's support website for free updates to your WorkForce 600 Series software. Open your on-screen *Epson Information Center* and select Download the Latest Software or visit Epson's support website at [epson.com/support](http://epson.com/support) (U.S.) or [epson.ca](http://epson.ca) (Canada).



With Windows, you can do one of the following:

- Right-click the printer icon on your task bar and select Driver Update.
- Click  or Start, select All Programs or Programs, then EPSON, then EPSON WorkForce 600 Series, and then select Driver Update.
- Click the Maintenance tab in the printer settings window and select Driver Update.

---

## Problems and Solutions

Check the solutions below if you're having trouble using your WorkForce 600 Series.

### **Note:**

If the screen is dark, the WorkForce 600 Series is in sleep mode to save power. Press any button (except the  On button) to wake it up.

## ***Printing and Copying Problems***

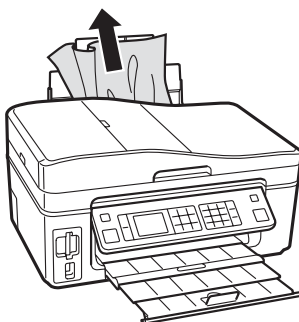
- Make sure your paper is loaded printable side up (usually the whiter, brighter, or glossy side). Load it short edge first, and against the right edge guide. Don't load paper above the arrow mark inside the guide.
- Make sure the type of paper you loaded matches the paper size and paper type settings on the control panel when copying (see page 10), when faxing (see page 22), or in your printer software (see page 32).
- Use the Automatic Document Feeder to fax or scan legal-size documents, but not to copy them. Letter-size paper is automatically selected for copying. If you copy a legal-size document, your image will be cropped.
- Make sure your original is positioned against the back left corner of the scanner glass. If the edges are cropped, move your original away from the edges slightly.

## ***Paper Feeding Problems***


If paper doesn't feed correctly when printing, remove it and fan the edges of the paper to separate the sheets. Reload the paper against the right side and slide the edge guide against it. Do not load too many sheets at once (see page 5).

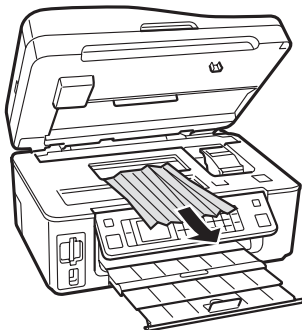
If paper has jammed:

1. Press **◇ Start** to eject the jammed paper.



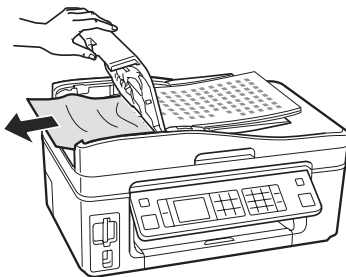
2. If paper is still jammed, gently pull it out from the output tray or sheet feeder.

3. If paper is stuck inside, press the  On button to turn off the printer. Then lift the scanner, remove the jammed paper and torn pieces, close the scanner, and turn the printer back on.



If documents don't feed correctly in the Automatic Document Feeder, make sure the corners of the paper are not bent, folded, or curled up. Do not load more than 10 sheets of legal-size paper at a time. If documents have jammed:

1. Open the ADF cover and pull any paper out to the left.



**Caution:**

Do not try to remove the paper without opening the ADF cover first, or you could damage the mechanism.

2. Select Yes or press OK to clear any messages on the display screen.
3. Reload the paper.

## ***Faxing Problems***

- Make sure the recipient's fax machine is turned on and working.
- Make sure the LINE port on the WorkForce 600 Series is connected to a telephone wall jack. Verify that the telephone wall jack works by connecting a phone to it.
- If the line has static, press the Home button and select Setup. Select Fax Setting and press OK, then select Communication and press OK. Turn off the V.34 and ECM (Error Correction Mode) settings.
- If the WorkForce 600 Series is connected to a DSL phone line, you must have a DSL filter connected to the phone jack. Contact your DSL provider for the necessary filter.
- If fax calls are disconnected when you hang up, make sure a phone or answering machine is connected to the EXT. port.
- If an answering machine is connected, be sure to set the number of rings to answer for receiving faxes to be greater than the number of rings for the answering machine.

## ***Print Quality Problems***

- For the best print quality, use Epson papers (see page 6) and genuine Epson ink cartridges (see page 40).
- If you notice light or dark bands across your printouts or they are too faint, run a nozzle check (see page 36) to see if the print head needs cleaning.
- If you notice jagged vertical lines, you may need to align the print head. See the on-screen *Epson Information Center* for instructions.
- The ink cartridges may be low on ink. Check your cartridge status (see page 38) and replace cartridges, if necessary (see page 40).
- If you're copying, place the document flat against the scanner glass.
- Clean the scanner glass with a soft, dry, lint-free cloth (paper towels are not recommended), or use a small amount of glass cleaner on a soft cloth, if necessary. Do not spray glass cleaner directly on the glass.

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# Where To Get Help

## *Epson Technical Support*

### **Internet Support**

Visit Epson's support website at **epson.com/support** and select your product for solutions to common problems. You can download drivers and documentation, get FAQs and troubleshooting advice, or e-mail Epson with your questions.

### **Speak to a Support Representative**

Before you call Epson for support, please have the following information ready:

- Product name (WorkForce 600 Series)
- Product serial number (located on the label in back)
- Proof of purchase (such as a store receipt) and date of purchase
- Computer configuration and description of the problem

Then call:

- U.S.: (562) 276-4382, 6 AM – 6 PM, Pacific Time, Monday through Friday
- Canada: (905) 709-3839, 6 AM – 6 PM, Pacific Time, Monday through Friday

Days and hours of support are subject to change without notice. Toll or long distance charges may apply.

## *Purchase Supplies and Accessories*

You can purchase genuine Epson ink and paper at Epson Supplies Central at **www.epson.com/ink3** (U.S. sales) or **www.epson.ca** (Canadian sales). You can also purchase supplies from an Epson authorized reseller. To find the nearest one, call 800-GO-EPSON (800-463-7766).

## *Other Software Technical Support*

**ArcSoft Print Creations™**

Phone: (510) 440-9901

[www.arcsoft.com/support](http://www.arcsoft.com/support)

**ABBYY® FineReader® Sprint Plus**

Phone: (510) 226-6717

[www.abbyyusa.com](http://www.abbyyusa.com)

[support@abbyyusa.com](mailto:support@abbyyusa.com)

# Notices

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## Important Safety Instructions

Before using your all-in-one, read and follow these safety instructions:

- Be sure to follow all warnings and instructions marked on the product.
- Use only the type of power source indicated on the product label.
- Use only the power cord that comes with the product. Use of another cord may cause fires or shock. Do not use the cord with any other equipment.
- Place the product near a wall outlet where the plug can be easily unplugged.
- If you won't be using the product for a long period, unplug the power cord from the electrical outlet.
- Always turn off the product using the ⏻ On button, and wait until the ⏻ On light stops flashing before unplugging the printer or cutting off power to the electrical outlet.
- Avoid plugging the product into an outlet on the same circuit as a photocopier or air conditioning system that regularly switches on and off, or on an outlet controlled by a wall switch or timer.
- Do not let the power cord become damaged or frayed.
- If you use an extension cord with the product, make sure the total ampere rating of the devices plugged into the extension cord does not exceed the cord's ampere rating. Also, make sure the total ampere rating of all devices plugged into the wall outlet does not exceed the wall outlet's ampere rating.
- Place the product on a flat, stable surface that extends beyond its base in all directions. It will not operate properly if it is tilted or at an angle.
- When storing or transporting the product, do not tilt it, stand it on its side, or turn it upside down; otherwise ink may leak from the cartridges.
- Avoid placing the product in locations that are subject to rapid changes in heat or humidity, shocks or vibrations, or dust.
- Leave enough room around the product for sufficient ventilation. Make sure the product is at least 4 inches (10 cm) away from the wall.
- Do not place the product near a radiator or heating vent or in direct sunlight.
- Do not block or cover openings in the product case or insert objects through the slots.

- Do not use aerosol products that contain flammable gases inside or around the printer. Doing so may cause fire.
- Do not press too hard on the document table when placing the originals.
- Do not open the scanner section while the product is in use.
- Do not touch the flat white cable inside the product.
- Do not spill liquid on the product.
- Adjust only those controls that are covered by the operating instructions. Except as specifically explained in your documentation, do not attempt to service the product yourself.
- Unplug the product and refer servicing to qualified service personnel under the following conditions: if the power cord or plug is damaged; if liquid has entered the product; if the product has been dropped or the case damaged; if the product does not operate normally or exhibits a distinct change in performance.
- (Hg) The lamp(s) in this product contain mercury. Please consult your state and local regulations regarding disposal or recycling. Do not put in the trash.

#### **Warning:**

The cords included with this product contain chemicals, including lead, known to the State of California to cause birth defects or other reproductive harm. ***Wash hands after handling.*** (This notice is provided in accordance with Proposition 65 in Cal. Health & Safety Code § 25249.5 and following.)

## ***LCD Screen Safety***

- Use only a dry, soft cloth to clean the LCD screen. Do not use liquid or chemical cleansers.
- If the LCD screen is damaged, contact Epson. If the liquid crystal solution gets on your hands, wash them thoroughly with soap and water. If the liquid crystal solution gets into your eyes, flush them immediately with water. If discomfort or vision problems remain after a thorough flushing, see a doctor immediately.

## ***Ink Cartridge Safety Instructions***

- Keep ink cartridges out of the reach of children and do not drink the ink.
- Be careful when you handle used ink cartridges; there may be ink remaining around the ink supply port. If ink gets on your skin, wash it off with soap and water. If it gets in your eyes, flush them immediately with water. If you still have discomfort or vision problems, see a doctor immediately.
- Do not put your hand inside the product or touch any cartridges during printing.



- Install a new ink cartridge immediately after removing an expended one. Leaving cartridges uninstalled can dry out the print head and may prevent the product from printing.
- If you remove an ink cartridge for later use, protect the ink supply area from dirt and dust and store it in the same environment as the product. Note that there is a valve in the ink supply port, making covers or plugs unnecessary, but care is needed to prevent the ink from staining items that the cartridge touches. Do not touch the ink cartridge ink supply port or surrounding area. Do not store the cartridge upside down.

## ***Telephone Equipment Safety Instructions***

When using telephone equipment, you should always follow basic safety precautions to reduce the risk of fire, electric shock, and personal injury, including the following:

- Do not use the Epson product near water.
- Avoid using a telephone during an electrical storm. There may be a remote risk of electric shock from lightning.
- Do not use a telephone to report a gas leak in the vicinity of the leak.

### **Caution:**

To reduce the risk of fire, use only a No. 26 AWG or larger telecommunication line cord.

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## **Epson America, Inc., Limited Warranty**

**What Is Covered:** Epson America, Inc., (“Epson”) warrants to the original retail purchaser that the Epson printer covered by this limited warranty statement, if purchased and operated only in the United States or Canada, will be free from defects in workmanship and materials for the warranty period, as measured from the date of original purchase. The “warranty period” means two years if you registered your printer purchase with Epson within 60 days of purchase, and one year otherwise. For residents of California or Quebec, failure to submit the product registration form does not diminish your warranty rights. For warranty service, you must provide proof of the date of original purchase.

**What Epson Will Do To Correct Problems:** Should your Epson printer prove defective during the warranty period, please call the Epson Connection<sup>SM</sup> at **(562) 276-4382** (U.S.) or **(905) 709-3839** (Canada) for warranty repair instructions and return authorization. An Epson service technician will provide telephone diagnostic service to determine whether the printer requires service. If service is needed, Epson will, at its option, exchange or repair the printer without charge for parts or labor. If Epson authorizes an exchange for the defective unit, Epson will ship a replacement printer to you, freight prepaid, so long as you use an address in Canada or the U.S. (excluding Puerto Rico and U.S. Possessions).

Shipments to other locations will be made freight collect. You are responsible for securely packaging the defective unit and returning it to Epson within five (5) working days of receipt of the replacement. Epson requires a debit or a credit card number to secure the cost of the replacement printer in the event that you fail to return the defective one. If Epson authorizes repair instead of exchange, Epson will direct you to send your printer to Epson or its authorized service center, where the printer will be repaired and sent back to you. You are responsible for packing the printer and for all costs to and from the Epson authorized service center. When warranty service involves the exchange of the printer or a part, the item replaced becomes Epson property. The replacement printer or part may be new or refurbished to the Epson standard of quality, and, at Epson's option, may be another model of like kind and quality. Exchange products and parts assume the remaining warranty period of your original product covered by this limited warranty.

**What This Warranty Does Not Cover:** This warranty covers only normal use in the United States and Canada. Using this product for continuous production or similar high duty purposes is not considered normal use; damage, maintenance or service from such use will not be covered under this warranty. This warranty is not transferable. This warranty does not cover any color change or fading of prints or reimbursement of materials or services required for reprinting. This warranty does not cover damage to the Epson product caused by parts or supplies not manufactured, distributed or certified by Epson. This warranty does not cover ribbons, ink cartridges or third party parts, components, or peripheral devices added to the Epson product after its shipment from Epson, e.g., dealer or user-added boards or components. Epson is not responsible for warranty service should the Epson label or logo or the rating label or serial number be removed or should the product fail to be properly maintained or fail to function properly as a result of misuse, abuse, improper installation, neglect, improper shipping, damage caused by disasters such as fire, flood, and lightning, improper electrical current, software problems, interaction with non-Epson products, or service other than by an Epson Authorized Servicer. If a claimed defect cannot be identified or reproduced, you will be held responsible for the costs incurred.

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WARRANTY OR ANY OTHER LEGAL THEORY. IN NO EVENT SHALL EPSON OR ITS AFFILIATES BE LIABLE FOR DAMAGES OF ANY KIND IN EXCESS OF THE ORIGINAL RETAIL PURCHASE PRICE OF THE PRODUCT.

In Canada, warranties include both warranties and conditions.

Some jurisdictions do not allow limitations on how long an implied warranty lasts, and some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations and exclusions may not apply to you. This warranty gives you specific legal rights and you may have other rights which vary from jurisdiction to jurisdiction.

To find the Epson Authorized Reseller nearest you, visit our website at:  
<http://www.epson.com>.

To find the Epson Customer Care Center nearest you, visit  
<http://www.epson.com/support>.

You can also write to:

Epson America, Inc., P.O. Box 93012, Long Beach, CA 90809-3012

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## Declaration of Conformity

According to 47CFR, Part 2 and 15 for: Class B Personal Computers and Peripherals; and/or CPU Boards and Power Supplies used with Class B Personal Computers:

We: Epson America, Inc.  
Located at: MS 3-13  
3840 Kilroy Airport Way  
Long Beach, CA 90806  
Telephone: (562) 290-5254

Declare under sole responsibility that the product identified herein, complies with 47CFR Part 2 and 15 of the FCC rules as a Class B digital device. Each product marketed is identical to the representative unit tested and found to be compliant with the standards. Records maintained continue to reflect the equipment being produced can be expected to be within the variation accepted, due to quantity production and testing on a statistical basis as required by 47CFR §2.909. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Trade Name: Epson  
Type of Product: Multifunction printer  
Model: C363A

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# FCC Compliance Statement

## *For United States Users*

This equipment complies with Part 68 of the FCC rules and the requirements adopted by the ACTA. On the back side is a label that contains, among other information, the FCC registration number and the **ringer equivalence number (REN)** for this equipment. You must, upon request, provide this information to your local telephone company. The information associated with the services the equipment is to be connected are REN: **0.1B**, Jack type: **RJ-11C**.

The REN is useful to determine the quantity of devices that you may connect to your telephone line and still have all of those devices ring when your telephone number is called. In most, but not all areas, the sum of the RENs of all devices connected to one line should not exceed five (5.0). To be certain of the number of devices that you may connect to your line, you may want to contact your local telephone company to determine the maximum REN for your calling area. For products approved after July 23, 2001, the REN for this product is part of the product identifier that has the format **US:**

**BKMFA01BC363A**. The digits represented by 00 are the REN without a decimal point (e.g., 00 is a REN of 0.0). For earlier products, the REN is separately shown on the label.

This equipment may not be used on coin service provided by the telephone company. Connection to party lines is subject to state tariffs.

Should this equipment cause harm to the telephone network, the telephone company may discontinue your service temporarily. If possible they will notify you in advance that temporary discontinuance of service may be required. But if advanced notice isn't practical, the telephone company will notify you as soon as possible. You will be informed of your right to file a complaint with the FCC. The telephone company may make changes in its facilities, equipment, operations or procedures that could affect the proper functioning of your equipment. If they do, you will be notified in advance to give you an opportunity to maintain uninterrupted telephone service.

This product is not intended to be repaired. If you experience trouble with this equipment, please contact:

Name: Epson America, Inc.  
Address: 3840 Kilroy Airport Way, Long Beach, CA 90806 U.S.A.  
Telephone: (562) 981-3840

The telephone company may ask that you disconnect this equipment from the network until the problem has been corrected or until you are sure that the equipment is not malfunctioning.

A plug and jack used to connect this equipment to the premises wiring and telephone network must comply with the applicable FCC Part 68 rules and requirements adopted by the ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. See installation instructions for details.

The Telephone Consumer Protection Act of 1991 makes it unlawful for any person to use a computer or other electronic device, including fax machines, to send any message unless such message clearly contains in a margin at the top or bottom of each transmitted page or on the first page of the transmission, the date and time it is sent and an identification of the business or other entity, or other individual sending the message and the telephone number of the sending machine or such business, other entity, or individual. In order to program this information into your fax machine, follow the instructions in “Entering Fax Header Information” on page 16.

According to the FCC’s electrical safety advisory, we recommend that you may install an AC surge arrestor in the AC outlet to which this equipment is connected. Telephone companies report that electrical surges, typically lightning transients, are very destructive to customer terminal equipment connected to AC power sources and that this is a major nationwide problem.

If your home has specially wired alarm equipment connected to the telephone line, ensure the installation of this equipment Model C363A does not disable your alarm equipment. If you have questions about what will disable alarm equipment, consult your telephone company or a qualified installer.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio or television reception. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause interference to radio and television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

## **WARNING**

The connection of a non-shielded equipment interface cable to this equipment will invalidate the FCC Certification of this device and may cause interference levels which exceed the limits established by the FCC for this equipment. It is the responsibility of the user to obtain and use a shielded equipment interface cable with this device. If this equipment has more than one interface connector, do not leave cables connected to unused interfaces. Changes or modifications not expressly approved by the manufacturer could void the user's authority to operate the equipment.

## ***For Canadian Users***

1. This product meets the applicable Industry Canada technical specifications.

*Le présent matériel est conforme aux spécifications techniques applicables d'Industrie Canada.*

2. The Ringer Equivalence Number is an indication of the maximum number of devices allowed to be connected to a telephone interface. The termination on an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all the devices does not exceed five.

*L'indice d'équivalence de la sonnerie (IES) sert à indiquer le nombre maximal de terminaux qui peuvent être raccordés à une interface téléphonique. La terminaison d'une interface peut consister en une combinaison quelconque de dispositifs, à la seule condition que la somme d'indices d'équivalence de la sonnerie de tous les dispositifs n'excède pas 5.*

This Class B digital apparatus complies with Canadian ICES-003.

*Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.*

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